

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 14TH JULY 2022 AT 7.30PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: John Biggs (Chairman), Sue Herbert (Vice Chair), Clive Germany, Terry Chapman, Chris Basham & Cindy Smith

In attendance: Melanie Laing (Parish Clerk), Henry & John Bachelor (District/County Councillors), Graeme Gibson & 2 Parishioners

The meeting started at 7.31pm

1. Chairman's welcome Cllr Biggs thanked Cllr Herbert for her major contribution to the Parish Council over many years, all Cllrs agreed. Objectives are to be considered on what the PC wants to achieve over the next 4 years and will be set next meeting

2. Apologies and reasons for absence Cllr Harper – on holiday & Cllr Kent – ill. Apologies were accepted.

3. Approve minutes of meetings - Annual meeting 12th May 2022 proposed by Cllr Herbert, seconded Cllr Chapman. Extraordinary meeting 26th May 2022 proposed by Cllr Biggs, seconded by Cllr Herbert. Planning meeting 9th Jun proposed by Cllr Herbert, seconded Cllr Chapman. All minutes were signed.

4. New councillor Graeme Gibson was co opted and forms signed

5. Declarations of interest Cllr Chapman 11.5, Cllr Germany 14.1

6. District and County Council items of interest

John Batchelor - District Councillor

Local Plan – Land for housing supply Further sites of land have been submitted for consideration of future development. Consultation period of new proposals, revisions and challenge will open soon. Each site has to be analysed and assessed. SCDC has sites for next 5 year housing land supply therefore new sites are unlikely to get through.

COVID 19 Numbers have risen by 18% in Cambridgeshire over the past week and are increasing. Addenbrookes hospital admissions are up 20%

Henry Batchelor County Councillor

Census data from 2021 has been published and shows a large rise in population growth in Cambridgeshire over past 10 years

Camps Lake Planning Enforcement Officer has left, a new one is being appointed

Combined Parish Meeting on 27/7 will be attended by Bradley Southwell, new Highways Officer

7. Parishioners Question Time – Discussion on dredging the pond

8. Planning

8.1 Parish Council

Reference	Address	Proposal
22/02781/HFUL	The Cottage High Street	Removal of existing damaged boundary fence and gates and replacement with new 1m high close boarded fence and gates. Resubmission of 22/00767/HFUL
Decision	All Cllrs agreed to support this application	
22/02246/HFUL	3 Bartlow Rd	Single Storey Rear Extension
Decision	All Cllrs agreed to reject the application with concerns over drainage and lack of measurements on plans	
20/02736/CONDA	Oakview Barn Camps End	Submission of details required by conditions 7 (Construction Ecological Management Plan), 8 (Biodiversity Management Plan) of planning permission Proposed 20/02736/FUL
Decision	All Cllrs agreed no comment for this application	

8.2 District Council

Reference	Address	Proposal	Status
22/02019/CLUED	East View, Haverhill Rd	Certificate of lawfulness under S191 for an existing change of use to residential garden land.	Awaiting decision

22/01788/HFUL	The Bays, Haverhill Rd	Single storey front extension and conversion of existing garage into new annexe.	Granted 9/06/22
22/01770/HFUL	2 Crossways	First floor side extension, single storey rear extension to replace existing conservatory & internal alterations	Awaiting decision
S/4538/19/NMA1	Land South Of Bartlow Road	Non material amendment of reserved matters application S/4538/19/RM (Approval of reserved matters for access appearance landscaping layout and scale following outline planning permission for residential development of 0.42 hectares to include the erection of up to 5 dwellings and other associated works) change approved materials to White PVCu Windows (from approved grey painted timber), White PVCu Double Glazed External Doors (from approved grey painted timber), Black Painted Composite Insulated Half Glazed Entrance Doors (from approved grey painted timber), White Painted Steel Half Glazed Insulated Garage Personnel Doors (from approved grey painted timber), White PVCu Fascias and Bargeboards (from approved black painted timber) and Black Painted Panelled Steel Garage Doors (from approved grey painted timber)	Withdrawn
22/0489/TTCA	The Limes, Church Lane.	Lime (TG1) - Remove the closest tree to the front right corner of the property.	No objection
22/01327/HFUL	Old Pump House High Street	Alterations to fenestration, application of external insulation and render, and installation of PV panels	Awaiting decision
22/01227/HFUL	Apple Tree Cottage High Street	Single storey rear extension and dropped kerb. Resubmission of 21/04950/HFUL	Refused 27/05/22
20/02736/FUL	Oakview Barn Camps End	Conversion of existing agricultural buildings into a new 3 bedroom dwelling with a glass link, to including alterations, restorations and associated landscaping works.	Granted 25/05/22
22/0365/TTCA	Elizabeth Cottage, High Street	M1 (mature sycamore tree) as marked on map , a 1-2 meter crown reduction, 2-3 meter building clearance over bowling green shed	No objection

8.3 Planning query raised on new windows fitted to front of Woodside in conservation area – no planning application has been seen

9. Parish Tree Warden – Nothing to report

JB

Footpath gateways are becoming overgrown. Cllr Biggs will liaise with Mr Martin with a view to strimming gateways

10. Matters Arising – For information only

10.1 Community meeting review. Combining meeting with Villager Hall open event saw more parishioners attend this year. All clubs and groups found it very useful. Next one to be held Sat afternoon again with Village Hall.

10.2 Benches are now installed at the pond. Camps End and lane to All Saints Church. Consideration for timber benches now underway.

10.3 Road safety activity - * School, Safe parking bollards have been ordered. Delivery should be during the school hols. Banners have been agreed by Governors. Budget is £500 ACTION Clerk to report once banners have been purchased. – * Speedwatch, ACTION Cllr Smith, sessions to be booked. Question raised as to whether to team up with Shudy SpeedWatch to create a bigger pool of volunteers. - *MVAS, Discussion on purchasing a new unit jointly with Shudy PC as software becoming difficult to access on current units. ACTION Clerk to circulate costs

10.4 Telephone Box, has been repainted and new pane of glass fitted. Shelving being fitted tomorrow; pin board being purchased footpath maps to be displayed. Suggestion for crown to be painted in gold – all agreed ACTION – Cllr Germany to paint

JB

11. Matters for the council to discuss / vote on

11.1 Dredge Pond. Silt to be put on verge and cleared by Nordens ACTION Clerk to obtain quote from Goodwins. Cllr Biggs/Cllr Herbert to confirm with Nordens they will spread silt on their fields with no charge

SH

11.2 Clock on United Reform Church. Clock hasn't been running for at least 12 months and was removed by builder and left on a bench during maintenance on URC roof, which has now been completed. General feeling with parishioners in person and on social media is people want the clock running again. CCPC has instructed A James

(Jewellers) Ltd of Saffron Walden to attend as they have carried out the clock repairs and maintenance in the past, with a view to get the clock and chime running again. The PC were informed by the clock winder that the clock had been put back in place by a builder. A James (Jewellers) Ltd reported that the bell hammer has been repositioned incorrectly, pull wires don't meet in the middle, weight lines are twisted, lines entering the clock are rubbing on a back stop lever meaning the clock and chime won't run. Invoice for site survey, minor repairs, adjustment and test the clock £291.60 inc VAT Estimate for removal of clock to clean, repair, re install, overhaul, correct faults and recommission is £3472 + VAT Cllr Biggs proposed invoice & estimate, Cllr Chapman seconded. All agreed. It was also agreed to make a claim against URC for mishandling the clock, mechanism and chime Clerk

11.3 Arrange meeting with new Highways Officer re school parking solution, Bartlow Rd "spring", and steps for Defib access in Camps End SH

11.4 Request from PCC of All Saints Church for £100 grant towards graveyard maintenance. Proposed by Cllr Biggs, Seconded by Cllr Herbert. All agreed Clerk

11.5 Request from Toddler Group for £1000 grant towards annual insurance & hall hire. Councillors agreed Toddler Group was a valued asset to the Community and granted £400 towards annual insurance which is around £230 with contribution towards expenses and promotion. Proposed by Cllr Chapman, seconded by Cllr Biggs. All Agreed. Cllrs suggested that promotion of the group on local social media and not just Camps School would help gain a wider audience and help increase numbers plus suggest approaching Shudy PC with advertising and a grant request Clerk

11.6 Change Dog bin at Millennium Wood for dual purpose bin. All agreed ACTION Clerk

11.7 Purchase 2 x thermal defib from Community Heartbeat Trust for village & Camps End. 1 unit to be at Bowls Club gate entrance other next to Peter Cottages property. Highways need contacting re permission to chop steps up bank in Camps End. ACTION Clerk to find out value of contribution towards costs from Bowls Club, book Highways officer visit and research further into support package SH/Clerk

11.8 Term objectives suggested by Cllr Biggs to be set for next 4 years are 20mph for village, resurfacing of pavements in High Street, Wildlife strip on Rec and gym equipment on Rec. Other suggestions to be added at next meeting JB

12. Recreation Ground

12.1 David Bracey booked in for annual play area inspection in July – in hand

13. Finance

The Clerk

13.1 Receipts

Date	Payer	Item	Amount
30/5	Woodland Trust	Grant towards Millennium Wood grass	£350
30/5	M Ross	Thursday Football	£200

13.2 Payments since last meeting

Date	Payee	Item	Amount
4/7	Red Side Up	Camps Review printing & Picnic flyers	£240.00
4/7	CC Village Hall	Hire for Jubilee Picnic	£74.50
4/7	BB Luxury Hot Tub Hire	Bouncy castle hire for Jubilee Picnic	£115.00
4/7	Prestige Sport	Inflate equipment hire for Jubilee Picnic	£120.00
4/7	Essex Cares	Camps Review printing	£60.00
4/7	Zurich	PC insurance	£616.76
4/7	M Laing	Clerk wages - Jun	£281.75
1/7	SCDC D/D	Street lighting	£523.80
30/6	Unity Bank	Service charge	£18.00
6/6	Shineys	Bus stop cleaning	£18.00
6/6	M Laing	Clerk wages – Apr & May	£450.80

13.3 Payments to be agreed

Payee	Item	Amount
PCC of All Saints	Grant towards graveyard maintenance	£100.00
School Signs.co.uk	2 x park safely child bollards	£396.00
Society of Local Council Clerks	Clerk annual membership	£80.00
Community Heartbeat Trust	2 x Defibs, 2 x thermal bags, 2 x posts	£6144+support package + fitting
Toddler Group	Grant towards running costs	£400
A James (Jewellers) Ltd	Site survey, initial repairs and test clock	£291.60

Payments above including £3720+VAT for clock repair proposed by Cllr Smith, seconded by Cllr Herbert

13.4 Account balances as of 30/06/2022

Maintenance	£10,671
Online account	£24,024
Sinking Fund & Grants	£16,235
Saver account #2	£191

14 Maintenance

14.1 Village safety check

TC/CG

14.2 Quote from Cllr Germany for Village maintenance £720 proposed by Cllr Smith, seconded by Cllr Chapman. All agreed. Work agreed to be carried out by end Sept 2022

15.Clerks Items

Cllr Biggs proposed an extra paid hour per week for the Clerk, seconded by Cllr Herbert. All agreed.

16 Other meetings

Combined parishes. Councillors attending the last meeting with Michael Sexton, Planning Officer, reported that it was pointless as Mr Sexton hadn't looked into any queries for any of the parishes so a waste of time for all. Next meeting for planning will be attended by Jane Roden. Question was asked if solar panels could be put up in Conservation area without planning permission, answer was yes.

17. Matters for next Agenda

Cheque book for next meeting – Royal British Legion

Cllr Gibson to prepare letter for parishioners re broadband

Apologies received from Cllr Chapman for next meeting

18. Date of Next Meeting: Planning – 11 Aug / Full Council – 8 Sept

Meeting finished at 9.45pm.

Melanie Laing